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MEMORANDUM

Date: **December 28, 2011**

To: **Danny Searcy**

From: **David Odom**

Re: **Weekly Update on Grey Rock Activities – Preliminary Eng/Data Collection**

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1. Very little field work has been completed on the repairs due to rain and the holidays. I spoke with Target yesterday and he is hoping to get a good bit done during the end of this week. I anticipate a site visit tomorrow.

2. Clearwater Environmental is continuing with the stream and wetlands deleneation. I will have a preliminary map by early next week, however, the final determination will not be completed until the end of January.

3. The surveying is approximately 85% complete. The primary area left is Bison Meadows Road.

4. I have completed the cost analysis breakdown based on the projected projects and the schedule previously provided. Given this breakdown, it appears as though only 4 projects are eliglible for informal bids. I recommend that we have another internal meeting to confirm the bidding process so I can present that to the County Commissioners. This is a very important step and we need full understanding and support from Finance, Legal, the Board and Public Works before I brief the Contractors. I will be presenting to the Commissioners on the 9th. I propose a briefing with all local contractors on January 17th at 2 pm at the Annex. If this is okay, we can announce it at the Commissioners meeting on the 9th and I can contact contractors over the next few weeks.

5. The remaining items on this contract are: finish surveying, stream delineation and brief contractors. We are on track to meet the proposed schedule.