



**Odom**  
Engineering  
PLLC

152 East Main Street • Forest City, NC 28043  
Phone (828) 247-4495 • Fax (828) 247-4498

### MEMORANDUM

**Date: November 30, 2011**

**To: Danny Searcy**

**From: David Odom**

**Re: Weekly Update on Grey Rock Activities – Preliminary Eng/Data Collection**

---

1. I met with Casey Henderson of the HOA on Friday. One of the issues he wanted to discuss was the repair project. It is his desire that we utilize their contractor for this work if it was possible. I indicated that I would check with the County. We also spent a good deal of time looking at schedules and sequencing of the project. After that meeting, I spent several hours reviewing the roads including the area that DENR has a concern with.
2. We have developed a plan to complete the necessary stabilization work prior to January to ensure that we minimize the damage to the constructed roadways over the winter months. That plan will be submitted to DENR as an informational submittal only since our disturbed area is less than 1 acre. Based upon a meeting that was attended by me, you, Paula Roach, Bill Eckler and Beth Miller, it was agreed that this work would be completed via an informal bid. I will be getting the plans to contractors over the next few days.
3. Surveyors are continuing to work with two crews on site each day. They have completed control throughout the project and are working on the topo. They have completed about 18 crew days onsite. Work is ahead of schedule.
4. Clement Riddle is to begin the delineation this week. This will take through the end of January.

5. I have been working on the master construction schedule and will have it completed by December 22<sup>nd</sup> as proposed.
6. Our office and the surveyors have been jointly working on the development of the digital composite map by reviewing each recorded plat. Each of the lots is being entered call by call into Autocad. This is taking a while but we should have it completed by the end of December. This is very important to ensure we are working from the lots of record. We will utilize this to develop the road plans in the next phase of the project. Each lot has a disturbance right of way based from the front lot lines (road right of way).
7. I have had several contractors call me regarding the project. I informed them all of the meeting to be held in January.