

## RUTHERFORD COUNTY JOB DESCRIPTION

JOB TITLE: LEAD GROUNDS AND OUTDOOR FACILITIES TECHNICIAN  
MAINTENANCE DEPARTMENT

### GENERAL STATEMENT OF JOB

Under limited supervision, performs semi-skilled to skilled work assisting with the development, implementation and maintenance of a landscape plan for all County grounds and outdoor facilities. Position involves taking the lead role in landscaping, maintaining and making repairs to grounds and outdoor facilities at County owned/leased properties. Work involves various task associated with landscaping, grounds keeping, facility maintenance, athletic field and recreational facility maintenance, equipment and vehicle maintenance, general maintenance and housekeeping, assigning and coordinating daily task to full-time and seasonal employees.

### SPECIFIC DUTIES AND RESPONSIBILITIES

#### ESSENTIAL JOB FUNCTIONS

Using full-time and seasonal employees, position will be responsible for but not limited to:

Maintaining a master plan for the landscaping and maintenance of County grounds and facilities.

Planting, weeding, pruning, cutting, trimming, mulching, feeding and other applicable tasks associated with maintaining shrubbery, flowers, grass, trees and other landscape items.

Applications of herbicides and pesticides.

Mowing, trimming, edging curbs or walkways, leaf removal, cleaning up grounds, walkways and lots, trash removal and other tasks associated with grounds maintenance.

Perform physical labor for prolonged periods of time in a wide range of climatic conditions. Lift and carry in excess of 50 pounds.

General maintenance and housekeeping at outdoor facilities such as bathrooms, gymnasiums and concession stands (if applicable).

General maintenance and preparation of athletic fields and grounds in conjunction with and in relation to athletic organizations and events.

Operation of a variety of mowers, trimmers, saws, tractors and other hand operated and power equipment and tools.

Operates pick-up and dump trucks while towing tractors or mowers, operates work vans or other vehicles.

Performs maintenance on all equipment used in the performance of these duties.

Some general carpentry, painting or other repairs.

#### ADDITIONAL JOB FUNCTIONS

Performs other tasks as assigned by Maintenance Supervisor.

#### MINIMUM TRAINING AND EXPERIENCE

A high school diploma. A degree in horticulture or a related field preferred. A minimum of 4 years experience in landscape management involving the maintenance of a number of properties, grounds and equipment. Experience with client/public – service relations. Strong written and verbal communications and leadership experience and skills. An ability to read and understand basic landscape plans. PC experience helpful. Or an acceptable combination of training and experience.

#### SPECIAL REQUIREMENTS

Valid North Carolina Drivers License.

Clear driving and criminal record.

Ability to obtain a class A CDL license.

Pesticide and herbicide license/certificate or the ability to obtain same within 6 months of hire.