

Rutherford County has a full time Present Use Value Specialist position available. Position reports to the Revenue Director. This position performs technical and clerical duties to assist taxpayers with acceptance to and continuance in the Present Use Value Tax deferral program. Person holding position reviews all Present Use Value applications and supporting documents for qualifying ownership and acreage; sends written notification concerning continuation of enrollment when property is split or ownership changes. Responds to taxpayer inquiries concerning the Present Use Value Assessment Program. Determines loss of eligibility and notifies land owners. Uses specialized GIS mapping program to determine areas of open and wooded land; determines soil types and value per acre relative to how the land is being used and other duties as assigned. Audits the statutory number of parcels each year for compliance with rules and regulations. Assists in the scheduling of and preparation for appeals to the Board of Equalization and Review. Position must have or be able to acquire knowledge regarding procedures used to determine valuations of property, state laws pertaining to property appraisal, and techniques used in determining fair market value. Knowledge of the geography of Rutherford County is a must. Graduation from high school and sufficient post high school education or experience to understand basic principles relevant to the major duties of position. Certification as a tax appraiser by the Property Tax Division of the North Carolina Department of Revenue and the North Carolina Association of Assessing Officers required within two years of employment. Salary range \$32,510 DOE plus benefits. Must possess a valid North Carolina driver's license. Apply at Rutherford County Administrative Building, 289 N. Main Street, Rutherfordton or www.rutherfordcountync.gov. Open until filled. Drug Test required. EOE