

Southeastern EMS

New Southeastern EMS For Rutherford County

US HIGHWAY 221 ALT.
RUTHERFORD COUNTY, NC

October 7, 2014



1300 S. Mint St
Suite 300
Charlotte, NC 28203
704.373.1900

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PROFESSIONAL SEALS

Mark B. Patterson, AIA, LEED AP
Official Seal

ESD Architecture & Interior
Design - Official Seal

October 7, 2014



architecture • interior design

1300 S. Mint St
Suite 300
Charlotte, NC 28203
704.373.1900

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DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
 - 1. Regulatory Requirements: General Statutes of N.C., Chapter 87, Article 1, General Contract, and as amended shall govern submittal, opening, and award of bids.
- B. Project Identification: New Southeastern EMS for Rutherford County, Project Number 14-190-000
 - 1. Project Location: US Highway 221 Alt., Rutherford County, NC
- C. Owner: Rutherford County
 - 1. Owner's Representative: Mr. Danny Searcy
- D. Architect: Mr. Mark B. Patterson, AIA, LEED AP
- E. Project Description: Project consists of new EMS building, approximately 3,750 square feet, and associated site work.
- F. Construction Contract: Bids will be received for the following Work:
 - 1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: October 28, 2014
 - 2. Bid Time: 2:30 p.m., local time
 - 3. Location: Rutherford County Commissioners Meeting Room located at 289 N. Main St., Rutherfordton, NC 28139
- B. Bids will be thereafter publicly opened and read aloud.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. Bid Bond shall be in the form of a certified check or a bid bond issued by a surety company authorized to do business in North Carolina. No bids may be withdrawn for a period of 30 days

after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 MANDATORY PREBID MEETING

- A. Mandatory Prebid Meeting: A Mandatory Prebid meeting for all bidders will be held at Rutherford County Commissioners Meeting Room located at 289 N. Main St., Rutherfordton, NC 28139 on October 14, 2014 at 2:30 p.m. local time. Prospective prime bidders are required to attend.

1.5 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after October 7, 2014 by contacting Architect. Documents may be purchased from the printer, Richa Graphics, 204 North Tryon Street, Charlotte, NC 28202, (855) 880-3998. All contractors and sub-contractors are responsible for having all documents they require.
- B. Viewing Procurement and Contracting Documents: Examine after October 7, 2014 at the locations below:
 - 1. ESD Architecture and Interior Design, 1300 Mint. St., Charlotte, NC 28203
 - 2. Office of the Clerk to the Board of Commissioners, 289 N. Main St., Rutherfordton, NC 28139
 - 3. Digitally at the Rutherford County web site: RutherfordCountyNC.gov

1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. Bidders must hold requisite North Carolina licenses and bonds and all required insurances and bonds must be issued by companies licensed to operate in North Carolina. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

1.8 NOTIFICATION

- A. This Advertisement for Bids document is issued by Mr. Carl Classen, County Manager, Rutherford County, NC

END OF DOCUMENT 001113

DOCUMENT 002113 - INSTRUCTIONS TO BIDDERS

1.1 INSTRUCTIONS TO BIDDERS

A. AIA Document A701 - 2007, "Instructions to Bidders," is hereby incorporated into the Procurement and Contracting Requirements by reference.

1. A copy of AIA Document A701 - 2007, "Instructions to Bidders," may be obtained from the American Institute of Architects;
<http://www.aia.org/contractdocs/purchase/index.htm>; docspurchases@aia.org; (800) 942-7732

END OF DOCUMENT 002113

DOCUMENT 002213 - SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

1.1 INSTRUCTIONS TO BIDDERS

- A. Instructions to Bidders for Project consist of the following:
 - 1. AIA Document A701, "Instructions to Bidders".
 - 2. The following Supplementary Instructions to Bidders that modify and add to the requirements of the Instructions to Bidders.

1.2 SUPPLEMENTARY INSTRUCTIONS TO BIDDERS, GENERAL

- A. The following supplements modify AIA Document A701, "Instructions to Bidders." Where a portion of the Instructions to Bidders is modified or deleted by these Supplementary Instructions to Bidders, unaltered portions of the Instructions to Bidders shall remain in effect.

1.3 ARTICLE 2 - BIDDER'S REPRESENTATIONS

- A. Add Section 2.1.3.1:
 - 1. 2.1.3.1 - The Bidder has investigated all required fees, permits, and regulatory requirements of authorities having jurisdiction and has properly included in the submitted bid the cost of such fees, permits, and requirements not otherwise indicated as provided by Owner.
- B. Add Section 2.1.5:
 - 1. 2.1.5 - The Bidder is a properly licensed Contractor according to the laws and regulations of the state of North Carolina and meets qualifications indicated in the Procurement and Contracting Documents.
- C. Add Section 2.1.6:
 - 1. 2.1.6 - The Bidder has incorporated into the Bid adequate sums for work performed by installers whose qualifications meet those indicated in the Procurement and Contracting Documents.

1.4 ARTICLE 3 - BIDDING DOCUMENTS

- A. 3.2 - Interpretation or Correction of Procurement and Contracting Documents:
 - 1. Add Section 3.2.2.1:
 - a. 3.2.2.1 - Submit Bidder's Requests for Interpretation using form bound in the Project Manual.

B. 3.4 - Addenda:

1. Delete Section 3.4.3 and replace with the following:
 - a. 3.4.3 - Addenda may be issued at any time prior to the receipt of bids.
2. Add Section 3.4.4.1:
 - a. 3.4.4.1 - Owner may elect to waive the requirement for acknowledging receipt of 3.4.4 Addenda as follows:
 - 1) 3.4.4.1.1 - Information received as part of the Bid indicates that the Bid, as submitted, reflects modifications to the Procurement and Contracting Documents included in an unacknowledged Addendum.
 - 2) 3.4.4.1.2 - Modifications to the Procurement and Contracting Documents in an unacknowledged Addendum do not, in the opinion of Owner, affect the Contract Sum or Contract Time.

1.5 ARTICLE 4 - BIDDING PROCEDURES

A. 4.1 - Preparation of Bids:

1. Add Section 4.1.1.1:
 - a. 4.1.1.1 - Printable electronic Bid Forms are available from Architect.
2. Add Section 4.1.8:
 - a. 4.1.8 - The Bid shall include unit prices when called for by the Procurement and Contracting Documents. Owner may elect to consider unit prices in the determination of award. Unit prices will be incorporated into the Contract.
3. Add Section 4.1.9:
 - a. 4.1.9 - Owner may elect to disqualify a bid due to failure to submit a bid in the form requested, failure to bid requested alternates or unit prices, failure to complete entries in all blanks in the Bid Form, or inclusion by the Bidder of any alternates, conditions, limitations or provisions not called for.
4. Add Section 4.1.10:
 - a. 4.1.10 - Bids shall include sales and use taxes. Contractors shall show separately with each monthly payment application the sales and use taxes paid by them and their subcontractors in the form indicated. Reimbursement of sales and use taxes, if any, shall be applied for by Owner for the sole benefit of Owner.

B. 4.3 - Submission of Bids:

1. Add Section 4.3.1.2:

- a. 4.3.1.2 - Include Bidder's Contractor License Number applicable in Project jurisdiction on the face of the sealed bid envelope.

C. 4.4 - Modification or Withdrawal of Bids:

1. Add the following sections to 4.4.2:

- a. 4.4.2.1 - Such modifications to or withdrawal of a bid may only be made by persons authorized to act on behalf of the Bidder. Authorized persons are those so identified in the Bidder's corporate bylaws, specifically empowered by the Bidder's charter or similar legally binding document acceptable to Owner, or by a power of attorney, signed and dated, describing the scope and limitations of the power of attorney. Make such documentation available to Owner at the time of seeking modifications or withdrawal of the Bid.
- b. 4.4.2.2 - Owner will consider modifications to a bid written on the sealed bid envelope by authorized persons when such modifications comply with the following: the modification is indicated by a percent or stated amount to be added to or deducted from the Bid; the amount of the Bid itself is not made known by the modification; a signature of the authorized person, along with the time and date of the modification, accompanies the modification. Completion of an unsealed bid form, awaiting final figures from the Bidder, does not require power of attorney due to the evidenced authorization of the Bidder implied by the circumstance of the completion and delivery of the Bid.

D. 4.5 - Break-Out Pricing Bid Supplement:

1. Add Section 4.5:

- a. 4.5 - Provide detailed cost breakdowns no later than two business days following Architect's request.

E. 4.6 - Subcontractors, Suppliers, and Manufacturers List Bid Supplement:

1. Add Section 4.6:

- a. 4.6 - Provide list of major subcontractors, suppliers, and manufacturers furnishing or installing products no later than two business days following Architect's request. Include those subcontractors, suppliers, and manufacturers providing work totaling three percent or more of the Bid amount. Do not change subcontractors, suppliers, and manufacturers from those submitted without approval of Architect.

1.6 ARTICLE 5 - CONSIDERATION OF BIDS

A. 5.2 - Rejection of Bids:

1. Add Section 5.2.1:

- a. 5.2.1 - Owner reserves the right to reject a bid based on Owner's and Architect's evaluation of qualification information submitted following opening of bids.

Owner's evaluation of the Bidder's qualifications will include: status of licensure and record of compliance with licensing requirements, record of quality of completed work, record of Project completion and ability to complete, record of financial management including financial resources available to complete Project and record of timely payment of obligations, record of Project site management including compliance with requirements of authorities having jurisdiction, record of any number of current claims and disputes and the status of their resolution, and qualifications of the Bidder's proposed Project staff and proposed subcontractors.

1.7 ARTICLE 6 - POSTBID INFORMATION

A. 6.1 - Contractor's Qualification Statement:

1. Add Section 6.1.1:

- a. 6.1.1 - Submit Contractor's Qualification Statement no later than two business days following Architect's request.

B. 6.3 - Submittals:

1. Add Section 6.3.1.4:

- a. 6.3.1.4 - Submit information requested in Sections 6.3.1.1, 6.3.1.2, and 6.3.1.3 no later than two business days following Architect's request.

1.8 ARTICLE 7 - PERFORMANCE BOND AND PAYMENT BOND

A. 7.1 - Bond Requirements:

1. Add Section 7.1.1.1:

- a. 7.1.1.1 - Both a Performance Bond and a Payment Bond will be required, each in an amount equal to 100 percent of the Contract Sum.

B. 7.2 - Time of Delivery and Form of Bonds:

1. Delete the first sentence of Section 7.2.1 and insert the following:

- a. The Bidder shall deliver the required bonds to Owner no later than ten days after the date of Notice of Intent to Award and no later than the date of execution of the Contract, whichever occurs first. Owner may deem the failure of the Bidder to deliver required bonds within the period of time allowed a default.

2. Delete Section 7.2.3 and insert the following:

- a. 7.2.3 - Bonds shall be executed and be in force on the date of the execution of the Contract.

1.9 ARTICLE 8 - FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

- A. AIA Document A101-2007 Standard Form Of Agreement Between Owner and Contractor where the basis of payment is a stipulated sum.

1.10 ARTICLE 9 - EXECUTION OF THE CONTRACT

- A. Add Article 9:

- 1. 9.1.1 - Subsequent to the Notice of Intent to Award, and within ten days after the prescribed Form of Agreement is presented to the Awardee for signature, the Awardee shall execute and deliver the Agreement to Owner through Architect in such number of counterparts as Owner may require.
- 2. 9.1.2 - Owner may deem as a default the failure of the Awardee to execute the Contract and to supply the required bonds when the Agreement is presented for signature within the period of time allowed.
- 3. 9.1.3 - Unless otherwise indicated in the Procurement and Contracting Documents or the executed Agreement, the date of commencement of the Work shall be the date specified in a written notice to proceed issued by the Owner or Architect.
- 4. 9.1.4 - In the event of a default, Owner may declare the amount of the Bid security forfeited and elect to either award the Contract to the next responsible bidder or re-advertise for bids.

1.11 ARTICLE 10 - CERTIFICATION OF MINORITY BUSINESS PARTICIPATION

- A. Add Article 10:

- 1. 10.1 - Contractors shall be required to participate in the Minority Business Participation adopted by the Owner, Rutherford County. See Certification of Minority Business Participation following this Section. Bidders shall include with their bid the appropriate forms. The Contractor who is awarded the contractor shall submit the proper forms as required as the project progresses. Contractor shall use forms acceptable to the Owner.

1.12 ARTICLE 12 – MAILING OR SHIPPING BID

- A. Add Article 12:

- 1. 12.1 – Any bid which is mailed or shipped to the Owner instead of hand delivered shall meet all the following criteria to be valid:

- a. The only valid address shall be

Rutherford County
Attention Paula Roach
289 N. Main St.
Rutherfordton, NC 28139

- b. Bid shall be delivered to above address prior to 12:00pm the day bids are to be received and opened.
- c. Sender shall required signature of receipt of bid which shows time of delivery. Sender shall produce such receipt if asked.

END OF DOCUMENT 002213



CERTIFICATION
OF
MINORITY BUSINESS PARTICIPATION

Project Name: Southeastern EMS

This is to certify that the "project" for which we are applying for and/or grant assistance will incorporate the minority business goals as adopted by the County resolution dated March 19, 1990 in accordance with N.C.G.S. 143-128. Rutherford County will report attained goals to the State of North Carolina.

William Eckler
Authorized Representative's Name

William Eckler
Authorized Representative's Signature

9-23-14
Date

County Commissioners

William Eckler, Chairman
Eddie Holland, Vice Chairman
Greg Lovelace

Julius Owens
Roger Richard

Carl Classen, County Manager
Hazel S. Haynes, Clerk to the Board
Richard Williams, County Attorney

DOCUMENT 002513 – MANDATORY PREBID MEETINGS

1.1 MANDATORY PREBID MEETING

- A. Architect will conduct a Mandatory Prebid meeting as indicated below:
 - 1. Meeting Date: October 14, 2014
 - 2. Meeting Time: 2:30 p.m., local time.
 - 3. Location: Rutherford County Commissioners Meeting Room located at 289 N. Main St., Rutherfordton, NC 28139.

- B. Attendance:
 - 1. Prime Bidders: Attendance at Mandatory Prebid meeting is mandatory.
 - 2. Subcontractors: Attendance at Mandatory Prebid meeting is recommended.
 - 3. Notice: Bids will only be accepted from prime bidders represented on Mandatory Prebid Meeting sign-in sheet.

- C. Bidder Questions: Submit written questions to be addressed at Mandatory Prebid meeting minimum of two business days prior to meeting.

- D. Agenda: Mandatory Prebid meeting agenda will include if requested review of topics that may affect proper preparation and submittal of bids, including the following:
 - 1. Procurement and Contracting Requirements:
 - a. Advertisement for Bids.
 - b. Instructions to Bidders.
 - c. Bidder Qualifications.
 - d. Bonding.
 - e. Insurance.
 - f. Bid Security.
 - g. Bid Form and Attachments.
 - h. Bid Submittal Requirements.
 - i. Bid Submittal Checklist.
 - j. Notice of Award.

 - 2. Communication during Bidding Period:
 - a. Obtaining documents.
 - b. Access to Project Web site.
 - c. Bidder's Requests for Information.
 - d. Bidder's Substitution Request/Prior Approval Request.
 - e. Addenda.

 - 3. Contracting Requirements:
 - a. Agreement.

- b. The General Conditions.
 - c. The Supplementary Conditions.
 - d. Other Owner requirements.
4. Construction Documents:
- a. Scopes of Work.
 - b. Temporary Facilities.
 - c. Use of Site.
 - d. Work Restrictions.
 - e. Alternates, Allowances, and Unit Prices.
 - f. Substitutions following award.
5. Separate Contracts:
- a. Work by Owner.
 - b. Work of Other Contracts.
6. Schedule:
- a. Project Schedule.
 - b. Contract Time.
 - c. Liquidated Damages.
 - d. Other Bidder Questions.

END OF DOCUMENT 002513

DOCUMENT 002600 - PROCUREMENT SUBSTITUTION PROCEDURES

1.1 DEFINITIONS

- A. Procurement Substitution Requests: Requests for changes in products, materials, equipment, and methods of construction from those indicated in the Procurement and Contracting Documents, submitted prior to receipt of bids.
- B. Substitution Requests: Requests for changes in products, materials, equipment, and methods of construction from those indicated in the Contract Documents, submitted following Contract award. See Section 012500 "Substitution Procedures" for conditions under which Substitution requests will be considered following Contract award.

1.2 QUALITY ASSURANCE

- A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.3 PROCUREMENT SUBSTITUTIONS

- A. Procurement Substitutions, General: By submitting a bid, the Bidder represents that its bid is based on materials and equipment described in the Procurement and Contracting Documents, including Addenda. Bidders are encouraged to request approval of qualifying substitute materials and equipment when the Specifications Sections list materials and equipment by product or manufacturer name.
- B. Procurement Substitution Requests will be received and considered by Owner when the following conditions are satisfied, as determined by Architect; otherwise requests will be returned without action:
 - 1. Extensive revisions to the Contract Documents are not required.
 - 2. Proposed changes are in keeping with the general intent of the Contract Documents, including the level of quality of the Work represented by the requirements therein.
 - 3. The request is fully documented and properly submitted.

1.4 SUBMITTALS

- A. Procurement Substitution Request: Submit to Architect. Procurement Substitution Request must be made in writing by prime contract Bidder only in compliance with the following requirements:
 - 1. Requests for substitution of materials and equipment will be considered if received no later than 7 days prior to date of bid opening.

2. Submittal Format: Submit three copies of each written Procurement Substitution Request, using CSI Substitution Request Form 1.5C.
- B. Architect's Action:
1. Architect may request additional information or documentation necessary for evaluation of the Procurement Substitution Request. Architect will notify all bidders of acceptance of the proposed substitute by means of an Addendum to the Procurement and Contracting Documents.
- C. Architect's approval of a substitute during bidding does not relieve Contractor of the responsibility to submit required shop drawings and to comply with all other requirements of the Contract Documents.

END OF DOCUMENT 002600

Geotechnical Report

A report of geotechnical exploration for the proposed Southeastern EMS for Rutherford County on US Highway 221 Alt. in Rutherford County has been prepared for Rutherford County by S&ME, Inc., Spartanburg, SC 29301. Phone 864.574.2360 Fax 864.576.8730

S&ME Project No. 1426-14-166

This report, in its entirety, is hereby included as a part of this contract for construction by reference.

All bidders for the construction of this project are required to obtain a copy of this report from S&ME Inc. and to review it in detail prior to bid.

DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: Southeastern EMS New Southeastern EMS for Rutherford County
- C. Project Location: US Highway 221 Alt., Rutherford County, NC
- D. Owner: Rutherford County
- E. Architect: ESD Architecture and Interior Design
- F. Architect Project Number: 14-190-000

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by ESD Architecture and Interior Design and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. _____ Dollars (\$_____).

- B. Amount for unsuitable soil as described in Division 31. THIS AMOUNT SHALL ALSO BE INCLUDED IN BASE BID LISTED ABOVE:

1. _____ Dollars (\$_____).

- C. Amount for rock removal as described in Division 31. THIS AMOUNT SHALL ALSO BE INCLUDED IN BASE BID LISTED ABOVE:

1. _____ Dollars (\$_____).

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within [10] ten days after a written Notice of Award, if offered within [30] thirty days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached certified check or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

1. _____ Dollars (\$_____).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned certified check or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

1. Concrete Work: _____.

2. Masonry Work: _____.

3. Roofing Work: _____.

4. Plumbing Work: _____.

5. HVAC Work: _____.

6. Electrical Work: _____.

1.5 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within [300] three hundred calendar days.

1.6 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

1. Addendum No. 1, dated _____.

2. Addendum No. 2, dated _____.

3. Addendum No. 3, dated _____.
4. Addendum No. 4, dated _____.

1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

1. Bid Form Supplement - Bid Bond Form (AIA Document A310).
2. Bid Form Supplement - Allowances.
3. Bid Form Supplement - Appropriate Minority Business Participation Forms
4. Bid Form Supplement - Certification Concerning Illegal Immigrants

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Rutherford County, North Carolina, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.9 SUBMISSION OF BID

Respectfully submitted this ____ day of _____, 2010.

Submitted By: _____
(Name of bidding firm or corporation)

Authorized
Signature: _____
(Handwritten signature)

Signed By: _____
(Type or print name)

Title: _____
(Owner/Partner/President/Vice President)

Witness By: _____
(Handwritten signature)

Attest: _____
(Handwritten signature)

By: _____
(Type or print name)

Title: _____
(Corporate Secretary or Assistant Secretary)

Street Address: _____

City, State, Zip _____

Phone: _____

License No.: _____

Federal ID No.: _____

(Affix Corporate Seal Here)

END OF DOCUMENT 004113

DOCUMENT 004313 - BID SECURITY FORMS

1.1 BID FORM SUPPLEMENT

- A. A completed bid bond form is required to be attached to the Bid Form.

1.2 BID BOND FORM

- A. AIA Document A310, "Bid Bond," is the recommended form for a bid bond. A bid bond acceptable to Owner, or other bid security as described in the Instructions to Bidders, is required to be attached to the Bid Form as a supplement.
- B. Copies of AIA standard forms may be obtained from The American Institute of Architects; www.aia.org/contractdocs/purchase/index.htm; email: docspurchases@aia.org; (800) 942-7732.

END OF DOCUMENT 004313

DOCUMENT 004321 - ALLOWANCE FORM

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: Southeastern EMS New Southeastern EMS for Rutherford County
- C. Project Location: US Highway 221 Alt., Rutherford County, NC
- D. Owner: Rutherford County
- E. Architect: ESD Architecture and Interior Design.
- F. Architect Project Number: 14-190-000

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.
- B. The undersigned Bidder certifies that Base Bid submission to which this Bid Supplement is attached includes those allowances described in the Contract Documents and scheduled in Section 012100 "Allowances."

1.3 SUBMISSION OF BID SUPPLEMENT

- A. Respectfully submitted this ____ day of _____, 2010.

Submitted By: _____
(Insert name of bidding firm or corporation)

Authorized
Signature: _____
(Handwritten signature)

Signed By: _____
(Type or print name)

Title: _____
(Owner/Partner/President/Vice President)

END OF DOCUMENT 004321

DOCUMENT 004393 - BID SUBMITTAL CHECKLIST

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Prime Contract: _____.
- C. Project Name: Southeastern EMS New Southeastern EMS for Rutherford County
- D. Project Location: US Highway 221 Alt., Rutherford County, NC
- E. Owner: Rutherford County
- F. Architect: ESD Architecture and Interior Design
- G. Architect Project Number: 14-190-000

1.2 BIDDER'S CHECKLIST

- A. In an effort to assist the Bidder in properly completing all documentation required, the following checklist is provided for the Bidder's convenience. The Bidder is solely responsible for verifying compliance with bid submittal requirements.
- B. Attach this completed checklist to the outside of the Submittal envelope.
 - Used the Bid Form provided in the Project Manual.
 - Prepared the Bid Form as required by the Instructions to Bidders.
 - Indicated on the Bid Form the Addenda received.
 - Attached to the Bid Form: Bid Supplement Form - Allowances.
 - Attached to the Bid Form: Bid Supplement Form(s) – Minority Participation.
 - Attached to the Bid Form: Bid Supplement Form – Illegal Immigrants.
 - Attached to the Bid Form: Bid Bond OR a certified check for the amount required.
 - Bid envelope shows name and address of the Bidder.
 - Bid envelope shows the Bidder's Contractor's License Number.
 - Bid envelope shows name of Project being bid.
 - Bid envelope shows time and day of Bid Opening

- Verified that the Bidder can provide executed Performance Bond and Labor and Material Bond
- Verified that the Bidder can provide Certificates of Insurance in the amounts indicated

END OF DOCUMENT 004393

DOCUMENT 005100 - NOTICE OF AWARD

1.1 BID INFORMATION

- A. Bidder: **<Insert successful bidder name>**.
- B. Bidder's Address: **<Insert street address, city, state, zip, and telephone>**.
- C. Prime Contract: **<Insert prime contract name>**.
- D. Project Name: Southeastern EMS New Southeastern EMS for Rutherford County
- E. Project Location: US Highway 221 Alt., Rutherford County, NC
- F. Owner: Rutherford County
- G. Architect: ESD Architecture and Interior Design
- H. Architect Project Number: 14-190-000

1.2 NOTICE OF [INTENT TO AWARD] [AWARD OF] CONTRACT

- A. Notice: The above Bidder is hereby notified that their bid, dated **<Insert date>**, for the above Contract has been considered and the Bidder is hereby awarded a contract for the New Southeastern EMS for Rutherford County.
- B. Alternates Accepted: The following alternates have been accepted by Owner and have been incorporated in the Contract Sum:
 - 1. Alternate No. 1: **<Insert alternate title>**.
 - 2. Alternate No. 2: **<Insert alternate title>**.
- C. Contract Sum: The Contract Sum is **<Insert written amount>** dollars (**\$<Insert numeric amount>**).

1.3 EXECUTION OF CONTRACT

- A. Contract Documents: Copies of the Contract Documents will be made available to the Bidder immediately. The Bidder must comply with the following conditions precedent within ten days of the above date of issuance of the Notice:
 - 1. Deliver to Owner three sets of fully executed copies of the Contract Documents.
 - 2. Deliver with the executed Contract Documents Bonds and Certificates of Insurance required by the Contract Documents.
 - 3. **<Insert conditions precedent>**.